CITY OF ALBUQUERQUE

ALBUQUERQUE, NEW MEXICO PURCHASING DEPARTMENT

INTER-OFFICE CORRESPONDENCE

REF. NO.: GSA2006-048-SB

MASTER RESOLUTION

JUNE 1, 2006

TO:

JOHN J. VIGIL, ACTING PURCHASING OFFICER

FROM:

SUZANNE BOEHLAND, SENIOR BUYER

SUBJECT:

CATERPILLAR FORKLIFT 15,000 LB. CAPACITY

DEPARTMENT: VARIOUS

PURSUANT TO THE AUTHORITY CONTAINED IN SECTION 5-5-10-G-1-a-1 AND APPROVAL PROCEDURES OUTLINED IN SECTION 19-C OF THE PUBLIC PURCHASES ORDINANCE, AUTHORIZATION IS HEREBY REQUESTED FOR THE FOLLOWING:

DESCRIPTION

AMOUNT

CATERPILLAR DP70 FORKLIFT

INITIATING REQUISITION IS P49885 FOR \$54,867.00 FROM DFAS.

VENDOR:

MITSUBISHI CATERPILLAR FORKLIFT

ATTN: TOM SHEVLIN, SENIOR ACCOUNT MANAGER 2121 WEST SAM HOUSTON PARKWAY NORTH

HOUSTON, TX 77043

(513) 777-2650

UNDER GSA CONTRACT NO. GS-07F-9175S

EFFECTIVE 10/15/2005 THROUGH 10/15/2010

JUSTIFICATION: MITSUBISHI CATERPILLAR FORKLIFT HAS BEEN AWARDED THIS ITEM ON THE ABOVE MENTIONED FEDERAL CONTRACT. THE GSA PRICING IS BETTER THAN WHAT WE CAN FIND LOCALLY.

APPRQVED:

JOHN J. VHG ACTING PURCHASING OFFICER